

# SOUTH SANTA FE METROPOLITAN DISTRICT NOS. 1 AND 2

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## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** Friday, December 9, 2022

**TIME:** 1:00 p.m.

**LOCATION:** Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NWY3YjNjMGltNGMwMS00ZTc1LTg5MmQtZTk5NjA0ZTI5MjZm%40thread.v2/0?context=%7b%22tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWY3YjNjMGltNGMwMS00ZTc1LTg5MmQtZTk5NjA0ZTI5MjZm%40thread.v2/0?context=%7b%22tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

**Or call in (audio only)**

**ACCESS:** 1. To attend via telephone, dial 720-547-5281 and enter the following additional information: Conference ID: 420 646 176#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
John Anderson		May 2025
James Sharn	Secretary/Treasurer	May 2025
VACANCY		May 2025
VACANCY		May 2023
VACANCY		May 2023

### **I. ADMINISTRATIVE MATTERS**

- A. Call to Order/Declaration of Quorum/Present Disclosures of Potential Conflicts of Interest.
- B. Location of Meeting and Posting of Meeting Notices; Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Discuss results of May 3, 2022 Directors' election.

**II. DISCUSS BOARD VACANCIES**

A. Consider appointment of officers.

President:

Secretary:

Treasurer:

Assistant Secretary:

Assistant Secretary:

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B. Discuss declaring inactive status under Title 32 and consider adoption of Resolution of District Declaring Inactive Status (enclosed).

**III. CONSENT AGENDA**

- A. Approve Minutes of the December 7, 2021 Special Meeting (enclosed).
- B. Ratify 2021 Audit Exemption.
- C. Authorize District Accountant, CliftonLarsonAllen LLP, to prepare and file the 2022 Application for Exemption from Audit.
- D. Appoint District Accountant to prepare 2024 Budget.
- E. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).
- F. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2022 (Annual Map Filing).
- G. Authorize updates to the District website to meet statutory requirements beginning January 1, 2023.

**III. FINANCIAL MATTERS**

- A. Conduct Public Hearing to Consider Amendment of the 2022 Budget; Consider Adoption of Resolution 2022-12-\_\_ to Amend 2022 Budget.
- B. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
- C. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.

D. Appoint Board Member to sign DLG-70 Certification of Tax Levies.

E. Other.

#### **IV. MANAGER MATTERS**

A. Consider Approval of CliftonLarsonAllen LLP 2023 Statement(s) of Work (enclosed).

B. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution 2022-12-\_\_\_, Establishing Regular Meeting Dates, Time, and Location, Establishing District Website and Designating Posting Location for 24-Hour Notices (enclosed).

C. Discuss and Approve Renewal of 2023 Insurance Policy and Special District Association Membership.

#### **V. LEGAL MATTERS**

A. Review and consider adoption of Resolution No. 2022-12-\_\_\_ Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023 (enclosed). Discuss the need for ballot issues and/or questions.

B. Discuss and consider approval of First Amendment to 2018 Operation Funding Agreement between the District and Martin Marietta Materials, Inc. (enclosed)

#### **VI. DIRECTOR MATTERS**

A. Other.

#### **VII. OTHER BUSINESS**

A. Discuss Status of Development.

#### **VIII. ADJOURNMENT**

**There are no more regular meetings scheduled for 2022.**