

# SOUTH SANTA FE METROPOLITAN DISTRICT NOS. 1 AND 2

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## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** Tuesday, December 7, 2021

**TIME:** 3:00 p.m.

**LOCATION:** Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OWE3NGM5OTEtOTlyMS00YmVILWlxYzUtOTZiNjY5MzZhNTQ4%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OWE3NGM5OTEtOTlyMS00YmVILWlxYzUtOTZiNjY5MzZhNTQ4%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

**Or call in (audio only)**

**ACCESS:** 1. To attend via telephone, dial 720-547-5281 and enter the following additional information: Conference ID: 986 688 385#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
David Hagerman	President	May 2022
James Sharn	Secretary/Treasurer	May 2022
VACANCY	Assistant Secretary/Treasurer	May 2022
VACANCY	Assistant Secretary/Treasurer	May 2023
VACANCY	Assistant Secretary/Treasurer	May 2023

### **I. ADMINISTRATIVE MATTERS**

- A. Call to Order/Declaration of Quorum/Present Disclosures of Potential Conflicts of Interest.
- B. Location of Meeting and Posting of Meeting Notices, Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Discuss status of District website.

**II. DISCUSS BOARD VACANCIES**

- A. Discuss vacancies on the Board and consider the appointment of eligible elector to the Board of Directors of the District. (Notice of Vacancy published November 11, 2021). Administer Oath of Office.
- B. Consider appointment of officers.

President:

Secretary:

Treasurer

Assistant Secretary:

Assistant Secretary:

**III. CONSENT AGENDA**

- A. Approve Minutes of the December 1, 2020 Special Meeting (enclosed).
- B. Ratify 2020 Audit Exemption (enclosed).
- C. Authorize District Accountant, CliftonLarsonAllen LLP, to Prepare and File the 2021 Application for Exemption from Audit.
- D. Appoint District Accountant to Prepare 2023 Budget.

**IV. FINANCIAL MATTERS**

- A. Conduct Public Hearing to Consider Amendment of the 2021 Budget; Consider Adoption of Resolution 2021-12-\_\_ to Amend 2021 Budget.
- B. Conduct Public Hearing to Approve 2022 Budget. Appropriate Expenditures and Set Mill Levy; Consider Adoption of Resolution 2021-12-\_\_ to Adopt 2022 Budget, Appropriate Expenditures and Set Mill Levy (enclosed).
- C. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- D. Other.

**V. MANAGER MATTERS**

- A. Consider Approval of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work (enclosure).

- B. Discuss business to be conducted in 2022 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, Establishing District Website and Designating Posting Location for 24-Hour Notices (enclosure).
- C. Discuss Renewal of 2022 Insurance Policy and Special District Association Membership (to be distributed).
- D. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2022 (District Transparency Notice).

**VI. LEGAL MATTERS**

- A. Review and consider approval of First Amendment to 2018 Operation Funding Agreement between the District and Martin Marietta Materials, Inc. (enclosure).  
**[District No. 1 only]**
- B. Review and consider adoption of Resolution No. 2021-12-\_\_ Calling May 3, 2022 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 25, 2022 (enclosure).  
Discuss the need for ballot issues and/or questions.

**VII. DIRECTOR MATTERS**

- A. Other.

**VIII. OTHER BUSINESS**

- A. Discuss Status of Development.

**IX. ADJOURNMENT**

**There are no more regular meetings scheduled for 2021.**