

# SOUTH SANTA FE METROPOLITAN DISTRICT NOS. 1 AND 2

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## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** Tuesday, December 5, 2023

**TIME:** 2:00 p.m.

**LOCATION:** Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzBiZjcxNjYtZWl4MS00ODVjLThiOTktMGIxNWU1NjNmN2Zh%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzBiZjcxNjYtZWl4MS00ODVjLThiOTktMGIxNWU1NjNmN2Zh%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

**Or call in (audio only)**

**ACCESS:** 1. To attend via telephone, dial 720-547-5281 and enter the following additional information: Conference ID: 165 813 311#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
John Anderson	President	May 2025
James Sharn	Secretary/Treasurer	May 2025
VACANCY		May 2025
VACANCY		May 2027
VACANCY		May 2027

### **I. ADMINISTRATIVE MATTERS**

- A. Call to Order/Declaration of Quorum/Present Disclosures of Potential Conflicts of Interest.
- B. Location of Meeting and Posting of Meeting Notices; Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Discuss results of May 2, 2023 Directors' election.
- E. Discuss vacancies on the Board.

F. Consider appointment of officers.

President:

Secretary:

Treasurer:

Assistant Secretary:

Assistant Secretary:

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**II. CONSENT AGENDA**

- A. Approve Minutes of the December 9, 2022 Special Meeting (enclosed).
- B. Ratify 2022 Audit Exemption (enclosures).
- C. Authorize District Accountant, CliftonLarsonAllen LLP, to prepare and file the 2023 Application for Exemption from Audit.
- D. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2024 (District Transparency Notice), if necessary.
- E. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2023 (Annual Map Filing), if necessary.

**III. LEGAL MATTERS**

- A. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests.
- B. Discuss declaring inactive status under Title 32 and consider adoption of Resolution of District Declaring Inactive Status (enclosures).
- F. Discuss business to be conducted in 2024 and location (virtual and/or physical) of meetings. Schedule regular meeting dates and consider adoption of Resolution No. 2023-12-01, Resolution Establishing Regular Meeting Dates, Time and Location and Designating Location for Posting of 24-Hour Notices, if necessary.

**IV. FINANCIAL MATTERS**

- A. Conduct Public Hearing to Consider Amendment of the 2023 Budget; Consider Adoption of Resolution to Amend 2022 Budget, if necessary.
- B. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies, if necessary (enclosure).

C. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties, if necessary.

D. Appoint District Accountant to prepare 2025 Budget, if necessary.

**V. MANAGER MATTERS**

A. Consider Approval of CliftonLarsonAllen LLP 2023 Statement(s) of Work, if necessary (enclosures).

**VI. DIRECTOR MATTERS**

**VII. OTHER BUSINESS**

A. Discuss Status of Development.

**VIII. ADJOURNMENT**

**There are no other meetings scheduled for 2023.**